

Village of Alfred, Alfred, NY USE OF THE VILLAGE HALL

COVID – 19 PRECAUTIONS THAT MUST BE PRACTICED TO USE the VILLAGE HALL
ALFRED, NY

During the Pandemic of COVID-19 and during the State of Emergency in the Village of Alfred no group or individuals shall make use of any space in the Village Hall—Theatre space upstairs, Courtroom, Village offices unless:

- I. Six feet distance on all sides of all persons
 - A. If 6 feet is not possible, all persons must be masked with a mask covering the mouth and nose.
 - B. Six feet distance must be maintained and masks worn when entering or exiting the building and the meeting space
 - C. Six feet distance must be maintained and masks worn on staircases, in hallways and in and near entrances and exits.
 - D. There can be no congregating at exits, entrances, and on steps or staircases.
- I. Masks are required
 - A. Every attendee, set up person, and presenter must possess a mask, while in the Village Hall.
 - B. Masks, defined as a face covering over the mouth and nose, must be worn when moving in or through or out of any of the village hall spaces.
 - C. Masks must be worn anywhere and anytime in any part of the Village Hall when maintaining 6 feet distance is not possible.
 - D. Masks must be worn while waiting for or using the elevator.
- II. Hand Sanitizer
 - A. Any group using any part of the Village Hall must make hand sanitizer and tissue available to their groups.
 - B. All attendees, crew persons, and presenters must use hand sanitizer upon entry, any time needed during the event, and upon departure.
- III. Elevator Use
 - A. Only members of the same household may ride the elevator at the same time.

1. Everyone in the elevator, except those under the age of 2 must be masked
2. Please do not linger in or near the elevator
3. Please think of those coming behind you—sanitize touched surfaces—
buttons, railings, etc.
4. Do not overload the elevator

C. People who are not part of the same household must be masked in and around the elevator.

1. Elevator use by people who do not share a household is limited to TWO (2) at a time
2. Hand sanitizer is recommended before and after using the elevator
3. Everyone in the elevator, except those under the age of 2 must be masked
4. Please do not linger in or near the elevator
5. Please think of those coming behind you—sanitize touched surfaces—
buttons, railings, etc.
6. Do not overload the elevator

Signature needed:

In signing below, the leader, presenter, or person who procures any space for public use in the Village Hall, swears to educate all member of the group of the stipulations above. The signatory also promises to enforce these practices within the group for all times and places of Village Hall use. Failure to protect those others who use the Village Hall and the persons in one's own gathering may result in the loss of privilege for Village Hall use.

I, _____ have read, understand, and assure that the precautions listed above will be practice by all attendees, crews, and presenters in the Village Hall for the reasons I have reserved and will be using it.

Signature _____; please print: _____

Date _____ approval by Village officer _____

Thank you for helping to keep the Village Hall and the Village of Alfred Covid-19 FREE.