Village of Alfred, New York  
General Permit Application

THIS SECTION FOR OFFICE USE ONLY  
Application Number ______ Zoning District ______ Date of Application_____

Application requires Planning Board approval [ ] yes [ ] no

Application for:  
[ ] Preliminary Site Development Plan Approval → No Fee  
[ ] Final Site Development Plan Approval → $45.00  
[ ] Zoning Compliance Permit → $45.00  
[ ] Special Use Permit → $45.00  
[ ] Demolition Permit → $45.00

Check whether the current or last previous use is listed in the Zoning Law.
[ ] Permitted Use  [ ] Prohibited Use
[ ] Special Permit Use  [ ] Not Listed (may be non-conforming use)
[ ] Permit Granted for Use by Action of the ZBA

[ ] Check if application requires approval from Allegany County Planning Board

Instructions:
• All information must be typewritten or printed in black ink.
• This form with any attachments is to be submitted with the required fee to the VILLAGE CLERK. Incomplete applications will not be considered.
• A detailed scale drawing must be included.

1. Applicant’s Name_____________________________________________ Phone____________________
   Mailing Address_______________________________________________________
2. Owner’s Name_____________________________________________ Phone____________________
   Mailing Address_______________________________________________________
3. Location of project property___________________________________________
4. If you are not the owner, in what capacity do you represent the owner?________________
5. Current use of project space___________________________________________
6. Estimated cost of proposed project_____________________________________
7. Estimated time for completion following issuance of permit________________
8. Anticipated increase in number of residents, shoppers, employees, etc. (if applicable to project).________________

9. Proposed project dimensions-please provide measurements in feet.

<table>
<thead>
<tr>
<th>Proposed</th>
<th>Measurements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Setback from front property lines</td>
<td></td>
</tr>
<tr>
<td>Setback from side property lines</td>
<td></td>
</tr>
<tr>
<td>Setback from rear property</td>
<td></td>
</tr>
<tr>
<td>Percentage of total lot area now occupied by all buildings</td>
<td></td>
</tr>
<tr>
<td>Percentage of total lot area proposed to be occupied by all buildings</td>
<td></td>
</tr>
<tr>
<td>Area of proposed new structure or addition in square feet.</td>
<td></td>
</tr>
<tr>
<td>Height of proposed new structure in feet</td>
<td></td>
</tr>
</tbody>
</table>
10. Provide a detailed written description of the proposed project including materials, parking spaces, dimensions, dwelling units, office space, etc. as appropriate. Use additional sheets as necessary.

11. Provide a detailed scale drawing of the project. The drawing must include the following: map scale, an arrow indicating north, dimensions of the lot, all streets that border property and their names, abutting properties labeled with names of owners, distinctive physical features of the terrain, and location and dimensions of all existing and proposed buildings and other structures (including distances from the property lines and from each other). NOTE: signs, fences, walls, porches, tool sheds, and other accessory structures must be shown on scale drawing
Village of Alfred, New York
General Permit Application

I, the undersigned, hereby apply for approval or permit as checked on page one, for the purposes and on the site described herein, and agree that such purposes shall be undertaken in accordance with all the applicable laws and regulations of the Village of Alfred and the State of New York. I understand that any permit or approval issued pursuant to this application shall expire if the project or action or use has not commenced within one year from the time of issuance. I further declare that all the statements contained in this application and in any accompanying plans and specifications are true to the best of my knowledge and belief and that the work or action to be performed and/or the use of property will be in conformity with the data in this application.

The owner or a representative of the project must be present at the planning board meeting if the application requires planning board approval.

Signature of Applicant ________________________________ Date ________________

FOR OFFICE USE ONLY

Fee of $______ received by __________________________ Village Clerk, Date ______
Application received by __________________________ Zoning Enforcement Officer, Date ______
Application received by_________________________ Planning Board Representative, Date ______
Action by Planning Board [ ] approved [ ] denied Date ________________
Justification for denial __________________________________________

Variance required: [ ] yes [ ] no
Action by Allegany County Planning Board __________________________