

Alfred Village Planning Board
Regular Meeting, 5 January 2023, 7:30 pm
Alfred Village Hall

Present: Pat LaCourse (chair), Terry Butler, Liz Cronin, Scott Vonderheide, Justin Grigg. Excused: Sherman Clarke. Absent: Joan Bowden.

Trustees present: Peter McClain, Jim Ninos

The meeting was called to order at 7:30 pm by chair Pat LaCourse.

The minutes for the December 1, 2022, meeting were approved on a motion by Justin and seconded by Liz.

Old business

1. *Zoning Code, Section 304, Off-street parking.* Due to redundancy and confusion with the source of the table being questioned, Pat has retasked Terry and Liz with further review. They will check that all necessary information from the present code is in the revamped code section.

Jim enlightened us as to the difference between parking infractions in R1 (code enforcement officer) and other districts (police). He also noted that the business district is exempted from Section 304.

2. *Landlord Handbook.* Sherman pared down the handbook leaving only information on Alfred policies. Pat distributed the document with further changes for consistency. Chuck would like a form for landlords to sign that they received the handbook. Pat plans to talk to Chuck further about changes. The last two pages of the revised handbook are notices to post in the rental on fire and building safety. The Presidents' Community Coalition is in the process of creating a model lease for landlords, as well.

Considering time constraints, a motion was made to table the agenda items under New Business. Motion passed.

Reports

Board of Trustees report: Hot Dog Day will be on April 22th on Main St. Jim reported on the progress of the water project. Dan Acton will send a letter out to businesses along the proposed sidewalk. Carolyn Hasper, Village Clerk, will retire

February 1st. Mayor Prophet will not be running in the upcoming March election. Tim Nichols expressed interest in becoming a trustee.

Jim noted that he was informed that the moving of the village's email from Rackspace to Outlook has been delayed due to complications with the Microsoft contract.

The next Planning Board meeting will be held February 2nd, 2023.

Respectfully submitted,

Terry Butler