

Minutes – Alfred Village Board of Trustees Meeting

May 9, 2023

Present: _x_ Jim Ninos _x_ Peter McClain _ Meredith Field _x_ Laurette Guild
x Tim Nichols – Late Arrival

Staff: _x_ Paul Griffith, Chief of Police _x_ Monica Masters, Clerk/Treasurer

1. **Call to Order:** Mayor Ninos will call this meeting to order at 7:01 pm.
2. **Pledge of Allegiance:** Pledge led by Mayor Ninos.
3. **Announcements/Correspondence**
4. **Guests:** Approximate number of guests present were 9. Richard Buck and Andrea Gill spoke.
5. **Minutes – Board Action** to approve the minutes of the regular board meeting of April 11, 2023.
Motion: McClain Second: Guild Vote: 3-0 Motion passed.
6. **New Business**
 - a. **Re-appoint Justice – Board action** to appoint Sandra Cameron as acting Justice for the village for 1 year.
Motion: McClain Second: Guild Vote: 3-0 Motion passed.
 - b. **Predetermined Distribution – Board action** to approve equal distribution among accounts when processing an invoice that is for more than one department unless supervisor approval.
Motion: McClain Second: Guild Vote: 3-0 Motion passed.
 - c. **Part-Time Police – Board action** to accept the resignation of Matthew Heller as of May 13, 2023 as he is retiring.
Motion: McClain Second: Guild Vote: 3-0 Motion passed.
 - d. **Part-Time Police – Board action** to rehire Matthew Heller as of May 21, 2023. Motion: McClain Second: Guild Vote: 3-0 Motion passed.
 - e. **CDBG – Board action** to approve payment of \$64,315.00 to Statewide Aquastore, Inc for the WIIA Water Contract #2.
Motion: Guild Second: McClain Vote: 3-0 Motion passed.

- f. **Summer Employment** – **Board action** to hire Nathan Pinney and Josh W. Griffith beginning May 15, 2023 at the approved \$15/per hour.
Motion: McClain Second: Guild Vote: 3-0 Motion passed.
- g. **2023 Property Tax Levy** – **Board action** to authorize Monica Masters to extend and carry out upon the roll \$568,895.34 in property tax to be levied against each parcel of real property.
Motion: Guild Second: McClain Vote: 3-0 Motion passed.
- h. **Hire Deputy Clerk / Deputy Treasurer** – **Board action** to hire Carrie Jefferds beginning Wednesday May 10, 2023 at \$16.68 per hour for 16 hours per week. See attached offer letter. Also grant the clerk 4 additional flexible hours to use as needed.
Motion: Guild Second: McClain Vote: 3-0 Motion passed.
- i. **Zoning Map** – **Motion** to review proposed change to zoning map as per resolution as prepared by the village lawyer.
Motion: Guild Second: McClain Vote: 3-0 Motion passed.
- j. **Lead Agency** – **Motion** to assign the Village of Alfred as the lead agency on the SEQR on the proposed amendment to the zoning law.
Motion: McClain Second: Guild Vote: 3-0 Motion passed.
- k. **Public Hearing for Proposed Zoning Amendment** – **Motion** to hold a public hearing on June 13, 2023 at 645 p.m. to discuss the proposed amendment to the village zoning map.
Motion: Nichols Second: Ninos Vote: 0-4 Motion Failed.

7. Committee Reports

- a. Town Board Meeting: No Report.
- b. ACES (Alfred Committee on Equity and Safety): No Report.
- c. Alfred Community Coalition: Reported by Mayor Ninos.

8. Liaison Reports

- a. Tim Nichols (Fire & Ambulance Dept/Code Enforcement) gave a Report
- b. Peter McClain (Deputy Mayor/Planning Board) – Pat LaCourse gave a report on the Planning Board Meeting.
- c. Jim Ninos (Mayor/DPW) gave a report.
- d. Paul Griffith (Police) gave a report.
- e. Laurette Guild (Economic Development/Social Media) gave a report.
- f. Meredith Field (Village Hall/Youth & Recreation) – Mayor Ninos gave a report.

9. Public Comments: 3 min per person (10 minutes).

10. Finance

- a. **Fiscal Summary – Board action** to acknowledge receipt of the April fiscal summary and financial statement.

Motion: McClain Second: Guild Vote: 4-0 Motion Passed.

- b. **Bills Abstract 2023-12 - Board action** to pay bills in the **total** amount of \$352,762.97 as detailed below and on the abstract list distributed to the board. Permission granted to clerk to prepay generator invoice prior to next board meeting.

1. General Fund \$77,111.80
2. Water Fund \$4,647.03
3. Sewer Fund \$9,625.84
4. Capital Project(s) \$261,378.30

Motion: Guild Second: McClain Vote: 4-0 Motion Passed.

11. **Employee Pay Raises – Board Action** to approve 2% pay raise for the code enforcement, clerk/treasurer, and the deputy clerk/ deputy treasurer beginning June 1, 2023.

Motion: McClain Second: Guild Vote: 4-0 Motion Passed.

12. **Good of the Order:** Open discussion for the Board.

13. Upcoming Meeting

- a. Next Regular Board Meeting is Tuesday June 13, 2023 at 7:00 PM.

14. **Motion to close meeting by Trustee Nichols at 8:43 p.m.**