

MINUTES – Alfred Village Board of Trustees Meeting

April 3,2023

Meeting Convenes:

8:03 a.m.

1. **Swearing in Ceremony** – Mayor James Ninos and Trustee Nichols were sworn in by Clerk Masters.
2. **Meeting Opening** – Mayor Ninos opened the meeting at 8:03 a.m.
3. **Mayoral Appointments** – **A motion was made** and seconded by Trustees Nichols/Field to approve the following mayoral appointments:

4.

Deputy Mayor	Peter McClain
Police Commissioner	Jim Ninos
Department of Public Works Liaison	Jim Ninos
Village Hall Liaison	Meredith Field
Code Enforcement Dept. Liaison	Jim Ninos
Zoning Board Liaison	Peter McClain
A.E. Crandall Fire & Ambulance Liaison	Tim Nichols
Planning Board Liaison	Peter McClain
Youth and Recreation Dept. Liaison	Meredith Field
Town Board Liaison	Various
Village Historian	Laurie Lounsberry Meehan
Economic Development Liaison/Social Media	Laurette Guild
Registrar of Vital Statistics	Monica Masters
Deputy Registrar of Vital Statistics	Vacant
Budget Officer	Peter McClain
Planning Board Members/Terms	
Scott Vonderheide	Seven-year term ending 2029
Kathleen Benzaquin	Alternate
Joan Bowden	Re-appoint Seven-year term ending 2029
ZBA Members/Terms	
Rick Stephens	Five-year term ending 2024
Marc Agnello	Five-year term ends 2029
Village Attorney	David Pullen
Police Matron	Any Female EMT of A. E. Crandall
Substitute Police Matron	Any female EMT of A.E. Crandall
Official Newspaper	Alfred Sun
Alternate Newspaper	Cuba Patriot
Official Depository	Community Bank/Alfred
Official Meeting Date	2nd Tuesday of every month, excluding August

Motion passed 4-0.

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5. New Business

- a. **2024 Organizational Meeting Date** – **A motion was made** and seconded by Trustees Field/Guild to set the 2024 Organizational Meeting for first Monday in April (4/1/24) at 1 p.m. Motion passed 4-0.
- b. **2023 Procurement Policy** – **A motion was made** and seconded by Trustees Field/Guild to approve the 2023 Procurement Policy. Motion passed 4-0.
- c. **2023 Investment Policy** – **A motion was made** and seconded by Trustees Field/Guild to approve the 2023 Investment Policy. Motion passed 4-0.
- d. **Allegany County Inter-Municipal Aid** – **A motion was made** and seconded by Trustees Guild/Field to approve the following: Whereas, the Board of Trustees of the Village of Alfred hereby agrees to allow Thomas Costello (DPW Superintendent), Bryan Dodge (DPW Working Supervisor), Paul Griffith (Police Chief) or James Ninos (Mayor) to extend Mutual Aid assistance to another participating municipality within the County of Allegany when requested to so by such municipality in time of abnormal snow or work conditions for period 4/1/23 – 3/31/24. This agreement is subject to the conditions listed in the written agreement. (roll call vote)

Mayor Ninos	Aye
Trustee Nichols	Aye
Trustee Guild	Aye
Trustee Field	Aye

Motion passed 4-0.
- e. **Official Undertakings** – **A motion was made** and seconded by Trustees Guild/Field to direct that the official undertaking for 2023-24 be in the amount of \$500,000 bond for Clerk and Treasurer and \$10,000 for Village Justice and all other officers and employees as executed by a surety company authorized to transact business in this state and that the expense thereof shall be a charge upon the village. [In accordance with Village Law 3-306.] Motion passed 4-0.
- f. **Bank Signatory Authority** – **A motion was made** and seconded by Trustees Field/Guild to authorize Clerk/Treasurer Monica Masters, Deputy Clerk/Deputy Treasurer, and Mayor James Ninos to sign checks on all Village of Alfred accounts. [In accordance with Village Laws 4-400k and 4-408.] Motion passed 4-0.
- g. **Mayor and Deputy Mayor Salaries** – **A motion was made** and seconded by Trustees Guild/Field to continue the adjustment of board salaries for the April 2023- March 2024 term as follows: Mayor’s salary will be \$500/month, Deputy Mayor’s salary will be \$350/month, Budget Officer Stipend will be \$100/month, and Trustees would be \$206.66/month. Motion passed 4-0

6. **Adjournment - A motion was made** by Trustee Field to adjourn at 8:53 a.m.