

MINUTES – Alfred Village Board of Trustees Meeting

February 14, 2023

Present: Mayor Prophet, Trustees Ninos, Field, and Guild; Police Chief Griffith; Deputy Clerk Masters and approximately 3 members of the public.

- 1. Meeting Opening** - Mayor Prophet opened the meeting at 7:47 p.m.
- 2. Land Acknowledgment Statement** read by Mayor Prophet.
- 3. Pledge of Allegiance** – Trustee Ninos led the pledge of allegiance.
- 4. Announcements** -
 - a. Alfred was highlighted in the Washington Post as “the collegiest” town.
 - b. Village Elections will be held on March 21, 2023 from 12:00 p.m. – 9:00 p.m. in the Village Hall.
- 5. Guests** – Representative from Town of Alfred spoke about the town meeting.
- 6. Minutes** –
 - a. **A motion was made** and seconded by Trustees Ninos/Field to approve the minutes of the budget meeting of February 2, 2023 and the regular board meeting of January 10, 2023. Motion passed 4-0.
 - b. **Minutes - A motion was made** and seconded by Trustees Ninos/Field to approve the minutes of the special meeting of January 16, 2023. Motion passed 3-1.
- 7. New Business**
 - a. **Clerk/Treasurer Appointment – A motion was made** and seconded by Trustees Ninos/Guild to appoint Monica Masters as Clerk/Treasurer at \$24/hour effective February 2, 2023. Motion passed 4-0.
 - b. **Deputy Clerk/Deputy Treasurer Advertisement - A motion was made** and seconded by Trustees Guild/Field to approve placing an advertisement to hire a new deputy clerk/deputy treasurer.

Trustee Field	Aye
Trustee Guild	Aye
Trustee Ninos	Aye
Mayor Prophet	Aye
 - c. **Main Street Closure for Hot Dog Day – A motion was made** and seconded by Trustees Ninos/Guild to close Main Street in Alfred starting from the traffic light at Pine Street to W. University St. from 10:00 a.m. to 5:00 p.m. on Saturday April 22, 2023 for Hot Dog Day. Motion Passed 4-0.
 - d. **WIIA Water Project Pay App 4 – A motion was made** and seconded by Trustees Ninos/Field to approve the payment to Blue Heron Construction for \$573,319.14. Motion passed 4-0.

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- e. **WIIA Water Project Change Order 2 – A motion was made** and seconded by Trustees Ninos/Guild to approve the attached Change Order 2 for Contract 1 – Pine Hill Water Main Replacement with Blue Heron Construction Co., LLC on the WIIA Project. Motion passed 4-0.
- f. **WIIA Water Project Change Order 3 – A motion was made** and seconded by Trustees Ninos/Field to approve the attached Change Order 3 for Contract 1 – Pine Hill Water Main Replacement with Blue Heron Construction Co., LLC on the WIIA Project. Motion passed 4-0.
- g. **Mayor to Sign Sidewalk Memorandum of Understanding – A motion was made** and seconded by Trustees Ninos/Field to approve the mayor signing the Memorandum of Understanding for the sidewalk with Alfred University, Alfred State University, and the Town of Alfred. Motion passed 4-0.

8. Working Groups/Committees

- a. Town Board Meeting Attendance – Member of Public reported
- b. ACES (Alfred Committee on Equity and Safety) – No report
- c. Alfred Community Coalition is working on getting long distance public bus service to Alfred restarted.

9. Reports

- a. Police - Paul Griffith gave a report.
- b. Economic Development/Social Media - Trustee Guild gave a report.
- c. Village Hall/Youth & Recreation – Trustee Meredith Field gave a report.
- d. Mayor/Fire & Ambulance Dept/Code Enforcement - Mayor Prophet gave a report.
- e. Deputy Mayor/Planning Board - Deputy Mayor Peter McClain did not attend. No report for planning board.
- f. DPW - Jim Ninos gave a report.

- 10. Public Comment Period** - Comments were received regarding the Town of Alfred having concerns about the snow removal on the proposed Alfred Station sidewalk. Suggestion was made to address weekend maintenance of the sidewalk in the MOU. Another member of the public asked about getting forgiveness for a \$50 late fee on daughter's water bill. It was explained that the Village of Alfred does not waive late fees.

11. Finance

- a. **Request for Credit on "Water" bill** – Account S511-3 has requested a credit on the "water" bill as the high-water usage was from the pipes freezing and

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bursting. This water did not go through the sewer system. This bill is 117,000 gallons more than the average usage.

- i. **A motion was made** and seconded by Trustees Field/Guild to forgive \$748 for the sewer rent. Motion passed 4-0.
 - ii. **A motion was made** and seconded by Trustees Field/Guild to forgive \$217.62 for the sewer bonds. Motion failed 0-4.
 - iii. **A motion was made** and seconded by Trustees Field/Guild to forgive and \$218.79 for fire protection. Motion failed 0-4.
 - b. **Fiscal Summary - A motion was made** and seconded by Trustees Field/Guild to acknowledge receipt of the January fiscal summary and financial statement. Motion passed 4-0.
 - c. **Bills Abstract 2023-9 - A motion was made** and seconded by Trustees Guild/Field to pay bills in the total amount of \$132,831.88 as detailed below and on the abstract list distributed to the board.
 1. General Fund \$47,551.87
 2. Water Fund \$11,340.03
 3. Sewer Fund \$18,585.98
 4. Capital Projects \$55,354.00Motion passed 4-0.
- 12. Adjournment - A motion was made** by Trustees Ninos/Field to adjourn the meeting at 9:26 p.m.
- 13. Upcoming Meetings**
- a. Next Regular Board Meeting Tuesday March 14, 2023 at 7:30 p.m.
 - b. Next Budget Meeting Thursday March 2, 2023 at 8:00 a.m.