

Village of Alfred, New York General Permit Application

THIS SECTION FOR OFFICE USE ONLY

Application Number _____ Zoning District _____ Date of Application _____

Application requires Planning Board approval yes no

Application for: _____ Preliminary Site Development Plan Approval → No Fee
 _____ Final Site Development Plan Approval → \$45.00
 _____ Zoning Compliance Permit → \$45.00
 _____ Special Use Permit → \$45.00
 _____ Demolition Permit → \$45.00

Check whether the current or last previous use is listed in the Zoning Law.

- Permitted Use Prohibited Use
 Special Permit Use Not Listed (may be non-conforming use)
 Permit Granted for Use by Action of the ZBA

Check if application requires approval from Allegany Counting Planning Board

Instructions:

- All information must be typewritten or printed in black ink.
- This form with **any** attachments is to be submitted with the required fee to the VILLAGE CLERK. *Incomplete applications will not be considered.*
- A detailed scale drawing must be included.

1. Applicant's Name _____ Phone _____
Mailing Address _____
2. Owner's Name _____ Phone _____
Mailing Address _____
3. Location of project property _____
4. If you are not the owner, in what capacity do you represent the owner? _____
5. Current use of project space _____
6. Estimated cost of proposed project _____
7. Estimated time for completion following issuance of permit _____
8. Anticipated increase in number of residents, shoppers, employees, etc. (if applicable to project). _____

9. Proposed project dimensions-please provide measurements in feet.

Proposed	Measurements
Setback from front property lines	
Setback from side property lines	
Setback from rear property	
Percentage of total lot area now occupied by all buildings	
Percentage of total lot area proposed to be occupied by all buildings	
Area of proposed new structure or addition in square feet.	
Height of proposed new structure in feet	

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10. Provide a detailed written description of the proposed project including materials, parking spaces, dimensions, dwelling units, office space, etc. as appropriate. Use additional sheets as necessary.

11. Provide a detailed scale drawing of the project. The drawing *must* include the following: map scale, an arrow indicating north, dimensions of the lot, all streets that border property and their names, abutting properties labeled with names of owners, distinctive physical features of the terrain, and location and dimensions of all existing and proposed buildings and other structures (including distances from the property lines and from each other). NOTE: signs, fences, walls, porches, tool sheds, and other accessory structures must be shown on scale drawing



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I, the undersigned, hereby apply for approval or permit as checked on page one, for the purposes and on the site described herein, and agree that such purposes shall be undertaken in accordance with all the applicable laws and regulations of the Village of Alfred and the State of New York. I understand that any permit or approval issued pursuant to this application shall expire if the project or action or use has not commenced within one year from the time of issuance. I further declare that all the statements contained in this application and in any accompanying plans and specifications are true to the best of my knowledge and belief and that the work or action to be performed and/or the use of property will be in conformity with the data in this application.

The owner or a representative of the project must be present at the planning board meeting if the application requires planning board approval.

Signature of Applicant _____ **Date** _____

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Fee of \$ _____ received by _____ Village Clerk, Date _____

Application received by _____ Zoning Enforcement Officer, Date _____

Application received by _____ Planning Board Representative, Date _____

Action by Planning Board approved denied Date _____

Justification for denial _____

Variance required: yes no

Action by Allegany County Planning Board _____
